



Date: November 2023
Ask for: School Admissions

ALL NURSERY, INFANT AND PRIMARY SCHOOLS

Dear Colleagues,

Admission to Reception and Transfer to Junior School Arrangements 2024

The reception and junior admissions round for September 2024 will open for applications from 06 November 2023. Please see attached a letter for distribution to the parents and carers of all Walsall resident children who are on roll in nursery or year 2 (infant schools only). I would be grateful if this letter could be circulated to parents, via your parent mail, and, also uploaded to your website.

This letter provides a brief overview of the process. More detailed information and contact details for all Walsall primary schools are provided in the on-line Information for Parents Booklet which is available on the Primary Admissions page of the Walsall Council website.

The Information for Parents Booklet is available on the Walsall Council website along with a Supplementary Information Form to download and print from the School Admissions pages.

In line with the published admission arrangements, parents are required to submit their applications online.

Officers from the Admissions and Education Sufficiency team will be in regular contact throughout the application period providing schools with lists of those children for whom the Local Authority has yet to receive an application. This will enable schools and the Team to work together to identify those families that may require support with the application process and ensure that appropriate support is provided.

A timetable showing the key dates for the 2024 reception/junior process is included overleaf.

The closing date for on-time applications to be submitted is **15 January 2024 (10pm)**.

Thank you for your ongoing co-operation and support,

If you have require any further advice or support please contact the Admissions and Education Sufficiency team at schooladmissionsadvice@walsall.gov.uk and a member of the team will be pleased to assist.

Yours faithfully,

**Rob Thomas,
Head of Access,**

Date	Primary 2024 Admissions - Key Dates
04 September 2023	Information for Parents booklets available online - Primary 2024.
02 October 2023	Consultation period begins for revised Admission Arrangements for September 2025.
06 November 2023	Portal for Reception 2024 & Junior 2024 applications open.
W/C 20 November 2023	1st list of nursery age and Y2 children without a current PRI24 application in place will be sent to nurseries, primary schools and infant schools requesting reminders to be given to parents.
29 November 2023	Final week to submit consultation for Admission Arrangements for September 2025.
W/C 04 December 2023	2nd list of nursery age and Y2 children without a current PRI24 application in place will be sent to nurseries, primary schools and infant schools requesting reminders to be given to parents.
W/C 18 December 2023	3rd list to nurseries, primary schools and infant schools requesting contact details for parents of children who have not yet submitted a PRI24 application. We request that this is returned to us by Friday 22nd December.
W/C 08 January 2024	Final list of children without a PRI24 application in place will be sent to nurseries, primary schools and infant schools requesting that reminders are sent to parents. Admission Caseworkers will begin to contact parents who have not yet submitted, this will continue until the 15th January 2024.
15 January 2024 (10pm)	NATIONAL CLOSING DATE FOR ON-TIME RECEPTION 2024 & JUNIOR 2024 APPLICATIONS
16 January 2024 - 13 February 2024	Late applications received within this period may be considered as on time but only in exceptional circumstances (see Information for Parents booklet for more information)
W/C 29 January 2024 (subject to confirmation)	First lists for ranking to be sent to all Voluntary Aided schools.
31 January 2024	Deadline for consultation closure for Admissions Arrangements for September 2025.
W/C 12 February 2024	First ranking lists should be submitted by all voluntary aided schools by the end of this week.
14 February 2024	All applications received from this date forward will be considered late regardless of the circumstances
16 April 2024	NATIONAL PRIMARY OFFER DAY - all on-time applicants will receive an email confirming the school to be offered for September 2024
16 April 2024	Offer lists will be available to schools following National Offer Day.
13 May 2024	Late Offers - Phase 1 - Offers made for late applications received between 16/01/2024 & 08/05/2024
15 May 2024	Waiting list positions available for Reception 2024 & Junior 2024 applications.
17 May 2024	Appeals Deadline - see Information for Parents booklet for more information.
28 June 2024	Late Offers - Phase 2 - Offers made for late applications received between 09/05/2024 & 27/06/2024
As Required	Further offers for late applications will be made as required.
June/July 2024	Appeal Hearings - dates to be confirmed to applicants as appropriate.
June/July 2024	Inset Dates - to be confirmed by the school of offer.